

VENDOR'S CHECKLIST

- **Mobile Unit Plan Review**

<https://drive.google.com/file/d/1mLAuWRu-SaGw2Tg3yvOhZoCW6fijPUwr/view>

- **License Application**

Form: <https://drive.google.com/file/d/1iT9aJtBVfoAgStyxDkkOTqEetESe3Mmz/view>

Submit all documents to one of the following:

Email: cdphe.dehs.support@state.co.us

Mail:

Division of Environmental Health and Sustainability
Colorado Department of Public Health and Environment
Attn: Plan Reviews
4300 Cherry Creek Drive South, DEHS A2
Denver, CO 80246

- **Commissary Agreement Letter**

CITY-SPECIFIC GUIDES & FORMS:

DENVER (CITY & COUNTY OF DENVER)

- [Denver Mobile Unit Guide \(PDF\)](#)
- Online Retail Food Mobile Application: Includes zoning use permit or exemption, propane permit, sales tax license
 - Zoning permit: [Application via Denver Permitting & Licensing Center]
 - Propane permit (if applicable): annual \$200 fee + documentation

Contacts:

- Zoning: zoning.review@denvergov.org
- Fire/Propane permits via Denver Fire Dept
- Sales tax license via Denver licensing office

BOULDER

- Mobile Food Vehicles License (web page):

Contact:

- Regulatory Licensing Division: 303-441-4192
- licensingonline@bouldercolorado.gov

MONTROSE

- **Mobile Food Vendor Permit** (web page)

Contact:

- City Clerk's Office via Montrose.gov

OTHER MUNICIPALITIES:

FOUNTAIN

- [Food Truck Permit Application \(PDF\)](#)

FREMONT COUNTY (CANON CITY)

- [Starting a Mobile Food Unit or Pushcart \(PDF\)](#)

FORT LUPTON

- Online mobile vendor license via community portal; requires business license, health and fire approvals



CONTACT INFORMATION

JURISDICTION	DEPARTMENT	CONTACT NUMBER
Denver	Fire Department (Retail Food Inspections)	(720) 913-3405 (pueblo.us , denvergov.org)
	Public Health & Environment	(720) 913-1311 (or dial 3-1-1 within Denver)
Adams County	Environmental Health (Food Trucks & Push Carts)	(303) 288-6816
Jefferson County	Environmental Health (Temporary Food Service inquiries)	(303) 232-6301
Arapahoe County	Environmental Health	(303) 795-4584 (call 303-795-HLTH)
Montrose County	Public Health – Environmental Health	(970) 252-5011 (main) or (970) 252-5042 (Gina Simpson)
Pueblo (City & County)	Public Health & Environment Dept.	(719) 583-4307